

16<sup>th</sup> March 2026

Dear Parent / Carer,

### **Year 10 Work Experience Deadline**

Thank you to every student who has already submitted a "Student Own Placement" form or selected their choices via the Veryan database.

We are writing to remind you that the deadline for both "own" placements and database choices is fast approaching at the end of March. If students have not yet organised their own placement or made their selections, please ensure they do so as soon as possible.

If a student requires an "Own Placement" form or has misplaced their login details for the Veryan database, I am here to help. Students can find me in Mrs. Lambo-Hill's office every Monday or I can be reached via email at [npritchett@elycollege.co.uk](mailto:npritchett@elycollege.co.uk) for any forms or login assistance.

If any student is feeling stuck or unsure of what to do, please encourage them to come and see me directly.

We plan to begin allocating placements around Easter. Following this, we will be in touch with all the relevant details regarding confirmed placements and the final steps of the process.

Thank you for your continued support.

Yours faithfully,

Mrs Nikki Pritchett  
Careers Co-ordinator