

26<sup>th</sup> February 2026

Dear Parent / Carers

### **Year 8 'Meet the Tutor' Event**

We hope you and your families are well.

We would like to invite you to make an appointment to meet with your child's form tutor on **Tuesday 10th March between 3.30 pm and 6.00pm.**

This is an opportunity for you to meet with your child's form tutor to discuss how they have settled into secondary school and to discuss any other relevant matters pertaining to their success at the College. Please be mindful that these consultations are limited to 10 minutes per student.

In addition, the House Student Support Assistant will be in your child's House Office throughout the event so please pop in and make their acquaintance as they are your most immediate point of contact for any queries, issues and support during the school day.

For a smooth and successful evening, we would very much appreciate if you could report to the following locations 5 minutes prior to your appointment.

- Students in Franklin, Scott or Turing House to the Main Reception
- Students in Equiano, Etheldreda or Seacole House to the Needhams Hall main entrance

Parking on the school site is limited and we therefore ask that if you live locally and are able to, please walk or cycle.

You will be welcomed by your child's House Senior Tutor, be signed in and have sufficient time to arrive at your child's form classroom. Student helpers will be available to offer support whenever necessary. We strongly encourage you to visit with your child so that they can be involved in the process.

Appointments can be made from 6.00pm on Tuesday 3rd March until 3pm on Monday 9th March via the College's Parents' Evening & Events System.

Please visit [SchoolCloud - Ely College & Bishop Laney Sixth Form](#) to book your appointment.

Log in with the following information:

Student's first name, student's surname, and date of birth  
(as per the College's records)

If you do not have access to the Internet or encounter any other difficulties, please email your child's House office where the Student Support Assistant will be happy to add appointments for you.

Yours faithfully,



Miss Georgia Chinnery  
Assistant Principal