

6<sup>th</sup> December 2024

Dear Parent/Carer

### **Practise Lockdown Drill on Tuesday 17<sup>th</sup> December 2024**

On Tuesday 17<sup>th</sup> December, we will have a practise lockdown drill. This is for serious emergencies, for example, if someone dangerous entered the school.

We know some students might find this drill scary, so we are telling you the date in advance. We also want to share some details with parents/carers.

During the lockdown, students should get low to the floor and hide under or behind desks or furniture. They must stay quiet. Student phones will already be off and in bags, and all phones, including staff phones should be switched to silent. The drill will last about 20 minutes. Teachers will stay with their students to help them feel safe.

Remember, this is just a practise, not a real emergency. There will be no 'pretend' intruders or anything like that. We have also asked staff to help any students who might need extra support during the drill.

If you have any questions, please contact your child's House office.

Yours faithfully



Simon Warburton  
Principal