

12<sup>th</sup> September 2024

Dear Parent/Carer

### Transition to Bromcom as the school's new Management Information System

We are writing to inform you of an important update that will be taking place this term, the migration of our Management Information System (MIS) from SIMS to Bromcom. Bromcom will be the new MIS for all schools within Meridian Trust.

**What does this mean for you?** - With Bromcom, we will have access to a comprehensive platform that will streamline communication between our school, our parents and carers. Bromcom will simplify administrative tasks and provide more efficient systems for both school, parents and carers.

A key advantage to support you during your child's journey through our school is the opportunity to access the parent portal via the Bromcom website or access the app (Apple or Android) called *My Child At School* (MCAS), which will replace Edulink. If you have children at other Meridian Trust schools, or other schools using Bromcom, your single login will allow you to see information about all of your children in the same place. We will provide more information on MCAS after the half term break.

**What happens next** - The transition to Bromcom for our school is scheduled to take place over the next few weeks. This means our office staff will be working hard to ensure the move to Bromcom happens smoothly. We will write to you again once this has been completed including details of how to login to the parent portal (MCAS) which will replace Edulink.

There is nothing for you to do in the meantime. Please continue to use the systems we have in place. You will start to receive e-mails from us entitled MCAS – Ely College. This will replace the [communications@elycollege.co.uk](mailto:communications@elycollege.co.uk) e-mail address we have been using. Please add [MCAS@elycollege.co.uk](mailto:MCAS@elycollege.co.uk) to your approved senders to avoid e-mails from us ending up in your spam/junk mail.

Payments for dinners, trips and clubs will remain in WisePay for the time being. We plan to migrate these to MCAS in the future however we will write you nearer the time.

We understand that transitioning to a new system may raise questions. Should you have any questions or require assistance, please do not hesitate to contact the school office in the normal way. The Trust website has a guidance section for parents and carers on the use of MCAS. Please do take the time to visit if you have the opportunity: [www.meridiantrust.co.uk/mcas](http://www.meridiantrust.co.uk/mcas)

Your cooperation during this transition process is greatly appreciated.

Yours faithfully



Simon Warburton  
Principal