

5<sup>th</sup> September 2024

Dear Parent/Carer

### Year 7 'Meet the Tutor' Event

We hope you and your families are well.

We would like to invite you to make an appointment to meet with your child's form tutor on Tuesday 17<sup>th</sup> September between 4.00pm and 6.00pm. This is an opportunity for you to meet with your child's form tutor to discuss how they have settled into college, and to discuss any other relevant matters pertaining to their success at the college. Please be mindful that these consultations are limited to 10 minutes per student.

In addition, the House SSA (Student Support Assistant) will be in your child's House Office throughout the event, so please pop in and make their acquaintance as they are your most immediate point of contact for any queries, issues, and support during the school day.

For a smooth and successful evening, we would very much appreciate it if you could report to Main Reception 5 minutes before your appointment where you will be welcomed by your child's House Senior Tutor, be signed in, and have sufficient time to arrive at your child's form classroom. Student guides will be available to offer support whenever necessary. We strongly encourage you to visit with your child so that they can be involved in the process.

Appointments can be made from 6.00pm on Tuesday 10<sup>th</sup> September until 12.00pm on Monday 16<sup>th</sup> September via the college's Parents' Evening & Events System.

Please visit: <https://elycollege.schoolcloud.co.uk/> to book your appointment.

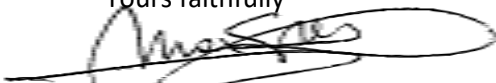
Log in with the following information:

**Student's first name, student's surname, and date of birth (as per the college's records)**

If you do not have access to the Internet or encounter any other difficulties, please email your child's House office, where the Student Support Assistant will be happy to add appointments for you.

Car parking is very limited on site, so we encourage all visitors to walk or cycle, if possible.

Yours faithfully



Mr M Grezio  
Assistant Principal