

Principal: Simon Warburton



# ELY COLLEGE

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24<sup>th</sup> June 2024

Dear Parent/Carer

## Year 11 English – book returns

As the academic year comes to a close, we are writing to remind you about the outstanding library books that were due for return on 24<sup>th</sup> May. Our records indicate that your child has still not returned book(s) lent to them through the school library system:

We ask for your cooperation in ensuring these books are returned or replaced as soon as possible. We understand that sometimes books can be misplaced or forgotten, and we offer several options to facilitate the replacement process:

**1. Replacement of English Texts:** For the specific English texts Romeo and Juliet, A Christmas Carol, and An Inspector Calls we request that they be replaced like for like. You can purchase these texts directly through our Amazon Wishlist using the following link:  
[https://www.amazon.co.uk/hz/wishlist/lr/1J5ZBAM3V04JA/ref=nav\\_wishlist\\_lists\\_1](https://www.amazon.co.uk/hz/wishlist/lr/1J5ZBAM3V04JA/ref=nav_wishlist_lists_1) These purchases will be delivered straight to our library.

We are also happy to accept good quality second-hand copies of these texts. Second-hand copies can be found on websites such as WOB.com. Please ensure that these are in good condition and can be delivered directly to Ms Shaw in the library.

**2. Payment via WisePay:** Alternatively, you may choose to settle payment for the replacement cost of the books through the shop item on WisePay. This option provides a straightforward way to handle the replacement if finding or purchasing the book proves difficult.

**3. Donation of a Suitable Text:** If you are unable to find the exact text for books borrowed from the school library only, we will also accept the donation of a suitable alternative to the library. This helps us maintain a robust and diverse collection for our students.

We kindly request that you take action on one of the above options by **Friday 5<sup>th</sup> July 2024**.

Replacing lost or unreturned books imposes a significant cost on the school. Each book can cost up to £20 to replace, and when multiple books are not returned, these costs can quickly add up. This expenditure impacts our ability to purchase new resources and support materials for students lower down the school. By ensuring that all books are returned or replaced, you help us maintain a comprehensive and up-to-date library collection, which is crucial for the learning and development of all our students. Thank you for your prompt attention to this matter and for your continued support in fostering a love of reading and learning among our students.

Yours faithfully

Heather Clark-Hope

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Meridian  
Trust



Artsmark  
Silver Award  
Awarded by Arts  
Council England

