



2nd May 2023

Dear Parent/Carer

Year 7 'Meet the Tutor' Event

We hope you and your families are well. We would like to invite you to our upcoming Year 7 'Meet the Tutor' event on Tuesday 16th May 2023. Consultations will take place remotely between 3.30pm and 8.00pm.

This is an opportunity for you to spend around 12 minutes with your child's form tutor to discuss the start they have made to their studies at Ely College and any other relevant matters looking ahead.

Our virtual parents' evening system will only allow you to communicate with your child's form tutor during your allocated time slot. Please ensure you login for your consultation in a timely manner. Please be aware that there will be times during this event when your child's form tutor will not be available.

Appointments can be made from 6.00pm on Tuesday 9th May until 3.00pm on Monday 15th May. Please visit: <https://elycollege.parentseveningsystem.co.uk> to book your appointments. Log in with the following information:

Student's first name, student's surname and date of birth (as per the college's records)

Please, be aware that you will need to use the same log-in details to take part in the event on Tuesday 16th May.

If you do not have access to the Internet or encounter any other difficulties, please email your child's House office, where the Student Support Assistant will be happy to add appointments for you.

For a smoother and successful parents' evening, I would very much appreciate it if you could watch the video and read the instructions on how to attend appointments via video call by clicking on the links below:

<https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>

Yours faithfully

Mr M Grezio
Assistant Principal