24th March 2023



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Dear Parent/Carer

## Year 10 Parents' Evening Event

We hope you and your families are well. We would like to invite you to the upcoming Year 10 Parents' Evening on Tuesday 18<sup>th</sup> April 2023. Consultations will take place remotely between 3.30pm and 8.00pm. This is an opportunity for you to spend around 5 minutes with each of your child's subject teachers to discuss progress and forecast grades from the most recent tracking data reports, and identify what needs to be done to better support your child and enabling them to achieve their full potential.

All consultations will run via video conferencing. Our virtual parents' evening system will only allow you to communicate with your child's subject teachers during your allocated time slots. Please ensure you login for your consultations in a timely manner. Please be aware that there will be times during this event when your child's subject teachers may not be available.

Appointments can be made from 5.00pm on Wednesday 29<sup>th</sup> March. The booking system will close at 3.00pm on Monday 17<sup>th</sup> April.

Please visit: <a href="https://elycollege.parentseveningsystem.co.uk">https://elycollege.parentseveningsystem.co.uk</a> to book your appointments.

Log in with the following information:

## Student's first name, student's surname and date of birth (as per the college's records)

Please be aware that you will need to use the same log-in details to take part in the event on Tuesday 18<sup>th</sup> April.

If you do not have access to the Internet or encounter any other difficulties, please email your child's House office, where the Student Support Assistant will be happy to add appointments for you.

For a smoother and successful parents' evening, I would very much appreciate it if you could watch the video on how to attend appointments via video call by clicking on the link below:

 $\underline{https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call}$ 

Yours faithfully















