



12th December 2022

Dear Parent/Carer

Charities Day – 16th December 2022

Firstly, thank you to everyone who has already donated to our Charities Day, it has had a fantastic response and we, as a college, are so grateful.

Ahead of Friday there are just some things that I would like to clarify or communicate:

- **Extension to WisePay being open** - WisePay will now stay open until 1pm on Wednesday 14th December for those families that would like to donate but have not yet had the opportunity.
- **Friday is a no cash day** - There is no facility within college to exchange cash for vouchers after the WisePay closing deadline on Wednesday. All donations need to be made by then please.
- **Donations for more than one child** - If you have made a donation to the WisePay account of one of your children expecting it to be automatically divided between their brother or sister please contact me as soon as possible as the system does not do that. I can change it manually, but I need to know to do so.
- **Friday is a non-uniform day for all** - Regardless of a donation being made or not Friday is a non-uniform day for all students.
- **Catering is available during the day** - The canteen and food points will be open in the morning break, as normal, and in the afternoon break slot for students to buy food if required. At this stage the food options in the afternoon will be festive hot and cold 'grab and go'.

If you have any further questions, then please do contact me: knorton-berry@elycollege.co.uk

Yours faithfully

Dr KJ Norton-Berry
Assistant Principal