



5 December 2022

Dear Parent/Carer

Parents' Consultation Evening – Tuesday 13th December 2022 3pm – 8pm

We will be holding a Parents' Consultation Evening on Tuesday 13th December for the following students:

- Year 13 students completing A Level and Level 3 courses
- Year 12 students on a one-year in duration i.e. Level 2 courses and GCSE English and Maths resit courses

The meetings will take place virtually and you can use our online booking system to make appointment with staff. The booking systems allows you to select your own times and you will receive an email confirming your appointments. Please note the appointment slots are ten minutes duration and unfortunately the system is such that the session automatically cuts off after this point.

The booking system will open from 18.00 on Thursday 8th December and will close at 23.55 on Monday 12th December 2022.

Please visit <https://elycollege.parentseveningsystem.co.uk> to book your appointments and login with the following information:

Student's first name, surname and date of birth (as per the College's records).

Instructions as to how to log in at the time of your appointment can be found here:

<https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call#inviteparent>

If you do not have access to the internet or encounter any other difficulties, please contact our House Office on 01353 652818 where our Administrator be happy to add appointments for you.

Yours faithfully

MR S PATMAN

Sixth Form Achievement Lead