

Principal: Simon Warburton



# ELY COLLEGE

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Dear Parent/Carer

## Overdue Library Books

From April 2022 there will be a change to how students receive notifications regarding overdue library books. Instead of a letter, emails will now be sent to student and parent email addresses. These emails will come via Softlink, the college's Library Management System. All information used is securely held and complies with GDPR.

This change is taking place to help parents/carers know when students have overdue library books and can then help in ensuring they are returned to the LRC.

Yours faithfully

Mrs A Shaw  
Library Resource Centre Manager

