

# Year 10 Mock Examinations

Monday 14<sup>th</sup> June – Friday 25<sup>th</sup> June



# Arrangements – All Exams

- At the appropriate time, make your way to the tennis courts by the Sports Hall
  - Students with exam concessions should meet outside NG9 or D2 as per conversation with Mrs Lightfoot
- Line up in against your surname letter along the grass by the tennis courts
- Check the seating plan (noticeboard in Needhams and on Teams) so that you know where you should be sitting



# Arrangements – All Exams

- Your bags will go by your desk in the hall
- You will need to wear a mask for the duration of your time in the hall or additional rooms



# Arrangements – Morning Examinations

- Go to Period 1 as normal each day and register.
- Leave at 08:40



# Arrangements – Afternoon Examinations

- If you have an afternoon exam at the end of Break 2 make your way to the field and line up
- You will need to be lined up by 12:45 for a 1pm start.
- If your exam finishes in time you are **required** to attend your period 5 lesson on completion of the examination. **Failure to do so will be considered truancy and you will receive an after school detention.**



# For the Exam

- It is important that you bring all the equipment you need to each exam. This was detailed on the letter sent home –
  - BLACK pens
  - Pencil
  - Ruler (and possibly protractor)
  - Calculator
  - Anything else which your class teacher has told you that you need
- If in NG9 remember WIRED headphones



# During the Exam

- Wrist watches (not smart watches) must be removed and placed on the exam desk
- Water bottles must be clear with no labels
- Pencil cases must be clear
- Calculator lids should be left in bags and not take to desks
- You must not attempt to communicate with other students at any time during the exam
- No writing on hands even if unrelated



# During the Exam

- Please make sure these items are in your bags and are **TURNED OFF**.
  - Mobile phones
  - Smartwatches
  - iPods
  - MP3/4 players or
  - any potential technological/web enabled sources of information





# Prohibited Items

- Possession of unauthorised items is an infringement of the regulations and in external exams, could result in disqualification in that **and possibly all exams**



# Standards of Behaviour

- Usual standards of behaviour and expectations apply.
- You will be warned once by the invigilator, after which you may be required to leave the exam, to ensure you do not disrupt others.
- Removal from an exam will be treated as an SLT removal.



# If things go wrong...

- If you feel unwell, or unable to attend the exam and you are absent from school, ask a parent to phone in, as normal, but as soon as possible.
- If you feel unwell, or unable to attend the exam but are in school, see your senior tutor as soon as possible.
- If you feel unwell during the exam, raise your hand and speak to an invigilator.
- ***Remember, most of all – we are all here to help you do well! So, let us know if there's a problem!***

