

7<sup>th</sup> May 2021

Dear [            ]

### Academy Councillor Vacancy

We wrote to all parents/carers in the Autumn term 2020 to invite nominations for the vacancy of a parent Academy Councillor. We received a really good response with 8 candidates for the 1 vacancy. This means that we must now hold an election and parents are required to vote for their preferred candidate.

The election will be administered online. The link below provides all the candidate information for you to then cast your vote: <https://forms.office.com/r/CfurseBmzP>

At the end of the form you will be asked to enter your unique ID which is: [            ]

Every parent is entitled to one vote, as we have one vacancy. The election will close at 3pm on Friday 14<sup>th</sup> May 2021. We will then inform parents/carers of the election outcome during week beginning 17<sup>th</sup> May 2021.

The Academy Council's main tasks are:

- to ensure that the college has a clear vision, ethos and strategic direction;
- to hold the Principal to account for the educational performance of the college and its students;
- to oversee the financial performance of the college and making sure its money is well spent.

Parent/Carer representatives are welcomed as valued members of the team and play a vital role in ensuring the Academy Council is aware of the views of parents and the local community.

In looking to fill the vacancy, the Academy Council welcomes candidates with skills, experience and attributes that would help strengthen the Academy Council.

Training and support will be available for the successful candidate, which will include mentoring and support as well as access to external training.

Please note that for the protection of students all Academy Council appointments are subject to DBS clearance.

Thank you for taking the time to be part of this important process.

Yours sincerely



Richard Spencer  
Executive Principal



Lis Every  
Academy Council Chair