



25th March 2021

Dear Parent/Carer

Year 6 Transition to Year 7

We are delighted that we will be welcoming your child to Ely College in September. The move to secondary school is always a worrying and exciting time for parents and children as they take the step up to us at college. In order to ensure your child is ready for their first day in September we have put in place a full transition programme. We are currently reviewing and adapting this programme in order to remain COVID compliant. Please be assured we have already started working with staff in the primary schools to ensure information is shared and your child's transition is as smooth as possible.

As part of our programme we usually run the following events in the summer term:

- two induction days for students
- uniform fitting event
- parental information evening

We will continually review the likelihood of us being able to run these events. We know and understand that families and children often gain the most reassurance from face to face interactions. We are aiming to provide you with the information you would have gained at these events. However, the format and communication style maybe be different from previous years due to the current COVID restrictions.

Uniform - For September your child will need to be wearing the college uniform. This includes a grey jacket, black trousers or skirt, white shirt and House tie. Uniform can be purchased online through the link on the college website or directly from the supplier www.price-buckland.co.uk A digital sizing guide and instructions on how to order can be found on the transition page of our website. <https://www.elycollege.com/page/?title=Year+6+Transition&pid=206> In addition to this there is a fact sheet on the new uniform. You will not be able to order your child's uniform until you have been informed which House they will be in.

House Allocation - The allocation of Houses is completed by our data team using the information we have about a student. Siblings will be allocated to the same House and then after that we look to achieve an even distribution of academic ability, additional needs, sporting ability etc. The House a student is in has no impact on their daily teaching groups. Once we have allocated the students their House, we will inform you of this. We are excited to be launching our 5th House this September which is necessary as our college roll grows and we commit to maintaining the importance of the relationship between college and home. More details on this new House will follow after the Easter break.

Biometric System - The college uses a biometric system for payment of school lunches and borrowing resources from the Learning Resource Centre (LRC). Students will need to have their

finger scanned. You will need give your permission for this to occur. Permission can be given via the vital details form.

WisePay - Ely College operates a secure online payment system that allows parents/carers to load the catering account of students and pay for trips and visits. You will receive more information about this in due course.

Language Choice - All Key Stage 3 students take a modern foreign language as part of their curriculum. We will aim (but cannot guarantee) to meet your child's preference of language. You can inform us of your child preference via the vital details form.

Data Sheet - All parents/carers under the data protection act need to give consent for us to hold details on their child. It is essential we have up-to-date and accurate contact information on all students, as well as authorisations for school systems.

Vital Details – Please can you complete the following form by the end of May 2021 <https://forms.office.com/r/TXWMxHDHTQ> The form will provide us with key information about your child – emergency contact details, medical conditions etc. If you have any problems or questions about the form, please email: datateam@elycollege.co.uk

SIMS Parent app - Invites for the parent app will be sent out early September but for more information please see <http://www.elycollege.com/page/?title=SIMS+Parent+app&pid=237>

We have created a welcome video aimed at answering key questions. This video can be on the transition page of our website <https://www.elycollege.com/page/?title=Year+6+Transition&pid=206> along with our virtual tour. If you, or your child, have any questions or concerns not addressed in the video, please explore the our website or contact us via email at: transition@elycollege.co.uk

I very much look forward to welcoming your child to Ely College and working with you in partnership to ensure their success.

Yours faithfully



Mrs S Goodey
Assistant Principal