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21st January 2021

Dear Parent/Carer

## Form S-ENO

I am writing to inform you that your child's form tutor, Ms E Norris, is off for some time. It will mean that your child will be reallocated to another form group in the short term. I have informed the students of their new form group and they will be registered by their new form tutor and take part in the form time activities with the other students. The new tutor will continue to offer pastoral support, but given the changes to form groups the House office will also be available for any pastoral concerns you may have.

Please do not hesitate to contact: <u>ggarrett@elycollege.co.uk</u> or <u>jwaters@elycollege.co.uk</u> if you have any concerns or queries.

Yours faithfully

Mr J Waters Senior Tutor





















