

Principal: Simon Warburton



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14<sup>th</sup> October 2020

Dear Parent/Carer

### TEAMS Training

Thank you for all your support during the start of this school year. We are incredibly lucky at Ely College to have such fantastic students and families.

As you are aware, one of the biggest changes to the way we deliver our curriculum has been the adoption of Microsoft Teams as our digital learning and tutoring platform. As such, we want to ensure that all students, and their Parents/Carers, have the opportunity to be trained in its use.

Microsoft have kindly offered to run a session for Parents/Carers and students on Tuesday 27<sup>th</sup> October 2020 from 5.00-6.00pm. This session is completely free and is being run online. The Microsoft specialists will explain how to best use Teams as part of the students' learning and you will have the opportunity to ask questions directly to the Microsoft team.

To register your interest, please go to:

[https://retailevents.microsoft.com/event/event-details?id=Ely\\_College\\_10274044519601](https://retailevents.microsoft.com/event/event-details?id=Ely_College_10274044519601)

Yours faithfully

A handwritten signature in black ink, appearing to be 'S Craven', written in a cursive style.

Mr S Craven  
Assistant Principal  
Director of Science

