

Principal: Richard Spencer



ELY COLLEGE

Downham Road, Ely, Cambridgeshire, CB6 2SH

t: 01353 667763

e: office@elycollege.co.uk

w: www.elycollege.com

20th May 2019

To: Parents/Carers of Y9 students

Dear Parent/Carer

Y9 Parents' Consultation Evening

The Year 9 Parents' Consultation Evening is scheduled for **Tuesday 11th June 2019**. Consultations will take place in the main hall, dining room and science rooms (A Block). Car parking will be available in front of the school reception. Please note during the evening our SENCo will be available should you wish to see her, along with our EAL (English as an Additional Language) Co-ordinator.

The college makes use of an online appointment booking system for Parents' Evenings. This allows you to select your own appointment times with teachers and you will receive an email confirming your appointments. Appointment bookings are made on a first come, first served basis. However, if you are unable to book an appointment with a specific teacher, then staff are always happy to email you an update on your child's progress. Please email the member of staff direct to request this.

Appointments can be made from 8pm on 21st May and will close at 6pm on 10th June. Should you wish to make any changes after this time please contact your child's House Office, where the Student Support Assistant will be able to make the necessary arrangements.

Please visit <https://elycollege.parentseveningsystem.co.uk> to book your appointments. Login with the following information:

Student's first name, student's surname and date of birth (as per the College's records).

Our Maths Teacher, Ms B Vassalluzzo, will be available to meet with parents/carers of Mrs B Szymanski's Maths group. The booking will remain in the name of Mrs Szymanski though.

If you do not have access to the internet or encounter any other difficulties, please contact your child's House Office, where the Student Support Assistant will be happy to add appointments for you. Alternatively, if you prefer, you can send your child to the House Office to book appointments on your behalf.

Yours faithfully

Mrs S Goodey
Assistant Principal



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YEAR 9 PARENTS' CONSULTATION EVENING

Tuesday 11 June 2019

