

January 2019

Dear Parent/Carer

Year 11 Student Leavers' Hoodies

The Year 11 students would like to have a memento of their last year at the College. For this reason, we are offering them the chance to purchase a Leaver's Hoodie.

The design will be with/without a personalised name across the front along with Ely College and on the back "2019" which will be made up of student's full names.

They can be ordered in six different colours, Baby Pink, Baby Blue and Grey with dark blue writing, Black, Navy Blue and Purple with white writing.

The cost of a hoodie will be £18.30.

The name on the front of the hoodie must be sensible and appropriate. Please complete the form clearly in the manner of how the student wants their name printed, e.g.: in capitals, lower case, gaps in wording, etc. Delivery will take place in **May**. At this stage, we cannot give an exact date. Students will be able to wear the hoodies with the Principal's approval once they have been received.

Please note: Students will NOT be allowed to wear the hoodies during the exam period, when full school uniform is required.

If your son/daughter would like to order a hoodie, please make a payment online via the Ely College website if at all possible and complete the order form, as this will greatly assist in saving time and the cost of administration. All parents/carers already have a log-in to this system, but if you need a reminder or guidance please contact the Finance Department via email: finance@elycollege.co.uk Your support in this matter is much appreciated. If a cash/cheque payment is more convenient, please make cheques payable to: "Ely College" and complete the below form and return it to the **Finance Office**, clearly marked with "Year 11 Hoodie", your child's name, House and by Friday 15 March 2019. **PLEASE NOTE: WE WILL NOT ACCEPT LATE ORDERS DUE TO PRINTING SCHEDULES.**

Any queries, please contact Mrs Mustill via email: rmustill@elycollege.co.uk.

Yours faithfully



Ms N Pritchett

Work-related Learning Co-ordinator

Student Support Assistant – Scott House

To: The Finance Office

- Size: - Small (36")
 - Medium (38")
 - Large (40")
 - X-Large (42")
 - XX-Large (44")

- Colour: - Baby Pink
 - Baby Blue
 - Navy Blue
 - Grey
 - Black
 - Purple

Student Name: House/Tutor:

Personalised Name Required:

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(Please print clearly and exactly, e.g. lower case or capital letters)

- Amount Enclosed (cash/cheque): - £18.30
Paid on-line: - £18.30