

**Ely College and Bishop Laney**  
**CEIAG Programme**  
**2021-22**



Year	Objectives	How achieved?
7	<p>Describe yourself, your strengths and preferences</p> <p>Be able to focus on the positive aspects of your wellbeing, progress and achievements</p> <p>Explain how you are benefitting as a learner from careers, employability and enterprise activities and experiences</p> <p>Describe different explanations of what careers are and how they can be developed</p> <p>Identify how to stand up to stereotyping and discrimination that is damaging to you and those around you</p> <p>Show that you can manage your own budget and contribute to household and school budgets</p> <p>Give examples of different business organisational structures</p> <p>Be aware of what labour market information (lmi) is and how it can be useful to you</p> <p>Recognise the qualities and skills you have demonstrated both in and out of school that will help to make you employable</p>	<p>Use of Unifrog</p> <p>Academic mentoring</p> <p>PSHE Lessons</p> <p>PLEDGES Days</p> <p>Student survey</p> <p>House assemblies</p> <p>PASS Survey</p>
8	<p>give examples of different kinds of work and why people's satisfaction with their working lives can change</p> <p>identify how to stand up to stereotyping and discrimination that is damaging to you and those around you</p> <p>be aware of the laws and bye-laws relating to young people's permitted hours and types of employment; and know how to minimise health and safety risks to you and those around you</p> <p>identify your personal networks of support, including how to access and make the most of impartial face-to-face and digital careers information, advice and guidance services</p> <p>recognise when you are using qualities and skills that entrepreneurs demonstrate</p> <p>know how to identify and systematically explore the options open to you at a decision point</p> <p>show that you can be positive, flexible and well-prepared at transition points in your life</p>	<p>Academic mentoring</p> <p>Guided Choices process</p> <p>PSHE Lessons</p> <p>PLEDGES Days</p> <p>Student survey</p> <p>Preparing for work shadowing activities</p> <p>Work shadowing (if able)</p> <p>House assemblies</p> <p>PASS Survey</p>
9	<p>recognise how you are changing, what you have to offer and what's important to you</p> <p>explain different types of business organisational structures, how they operate and how they measure success</p>	<p>Use of Unifrog</p> <p>Academic mentoring</p> <p>PSHE Lessons</p> <p>PLEDGES Days</p> <p>Student survey</p>

	<p>know how to prepare and present yourself well when going through a selection process</p> <p>be able to find relevant labour market information (LMI) and know how to use it in your career planning</p> <p>recognise and challenge stereotyping, discrimination and other barriers to equality, diversity and inclusion and know your rights and responsibilities in relation to these issues</p>	<p>Virtual trip to University House assemblies</p> <p>PASS Survey</p>
10	<p>recognise how you are changing, what you have to offer and what's important to you</p> <p>explain how you manage your wellbeing, progress and achievements through telling your story in a positive way</p> <p>discuss the skills involved in managing your own career</p> <p>explain how work and working life is changing and how this may impact on your own and other people's career satisfaction</p> <p>be able to find relevant labour market information (LMI) and know how to use it in your career planning</p> <p>recognise and challenge stereotyping, discrimination and other barriers to equality, diversity and inclusion and know your rights and responsibilities in relation to these issues</p> <p>be aware of your responsibilities and rights as a student, trainee or employee for staying healthy and following safe working practices</p> <p>build your personal networks of support including how to access and make the most of a wide range of impartial face-to-face and digital careers information, advice and guidance services</p> <p>show how you are developing the qualities and skills which will help you to improve your employability</p> <p>show that you can be enterprising in the way you learn, work and manage your career</p> <p>know your rights and responsibilities in a selection process and strategies to use to improve your chances of success</p>	<p>Use of Unifrog</p> <p>Academic mentoring</p> <p>PSHE lessons</p> <p>PLEDGES Days</p> <p>Student survey</p> <p>Trip to University (virtual or in person)</p> <p>Work experience preparation</p> <p>Virtual work experience</p> <p>Sixth form taster days (tbc)</p> <p>House assemblies</p> <p>1:1 PP CEIAG interviews</p> <p>PASS Survey</p>
11	<p>recognise how you are changing, what you have to offer and what's important to you</p> <p>review and reflect upon how you are benefitting as a learner from careers, employability and enterprise activities and experiences</p> <p>discuss the skills involved in managing your own career</p> <p>recognise and challenge stereotyping, discrimination and other barriers to equality, diversity and inclusion and know your rights and responsibilities in relation to these issues</p>	<p>Use of Unifrog</p> <p>Academic mentoring</p> <p>PSHE lessons</p> <p>PLEDGES Days</p> <p>Student survey</p> <p>Year group assemblies</p> <p>House assemblies</p> <p>1:1 CEIAG interviews</p> <p>Post 16 events</p> <p>PASS Survey</p>

	<p>build your personal networks of support including how to access and make the most of a wide range of impartial face-to-face and digital careers information, advice and guidance services</p> <p>show how you are developing the qualities and skills which will help you to improve your employability</p> <p>show that you can be enterprising in the way you learn, work and manage your career</p> <p>show that you can manage financial issues related to your education, training and employment choices including knowing how to access sources of financial support that may be open to you</p> <p>be able to research your education, training, apprenticeship, employment and volunteering options including information about the best progression pathways through to specific goals</p> <p>know how to make plans and decisions carefully including how to solve problems and deal appropriately with influences on you</p> <p>review and reflect on previous transitions to help you improve your preparation for future moves in education, training and employment</p>	
12/13	<p>assess how you are changing and be able to match your skills, interests and values to requirements and opportunities in learning and work</p> <p>reflect on the positive elements in your career story to show the responsibility you are taking for managing your own wellbeing, progress and achievement</p> <p>show that you are proactive in taking part in and learning from careers, employability and enterprise activities and experiences</p> <p>reflect on changing career processes and structures and their possible effects on your experience and management of your own career development</p> <p>discuss the personal, social, economic and environmental impacts of different kinds of work and working life in the context of your own thinking about career satisfaction</p> <p>explain the main reasons why business organisations change their structures</p> <p>be able to draw conclusions from researching and evaluating relevant labour market information (LMI) to support your future plans</p> <p>reflect critically on the ethical, legal and business case for equality, diversity and inclusion in the workplace and the implications for your behaviour and others</p> <p>recognise different levels of risks and understand your responsibilities and rights as a student, trainee or employee for staying healthy and observing safe working practices</p>	<p>Use of Unifrog</p> <p>Academic mentoring and pre-mentoring survey</p> <p>Part Time Job survey</p> <p>PASS survey</p> <p>Tutor time activities</p> <p>PLEDGES Days (tbc)</p> <p>Interview skills (small group of students)</p> <p>Year group assemblies</p> <p>Mock interview practice</p> <p>University and Apprenticeships Fair (tbc)</p> <p>Sector lunches (tbc)</p> <p>Work Experience for all students at least yearly (tbc)</p> <p>Access to National Careers Service</p> <p>Business Mentoring (tbc)</p> <p>Progression Evening</p> <p>EPQ</p>

	<p>develop and make the most of your personal networks of support and show that you are a proactive and discerning user of impartial face-to-face and digital careers information, advice and guidance services</p> <p>explain how you are developing your employability qualities and skills to satisfy your own expectations and the future expectations of your employers and co-workers</p> <p>develop and apply enterprise qualities and skills in your approach to learning, work and career planning</p> <p>show how you are developing your personal financial capability to make better decisions about everyday living, further study, training and work</p> <p>be able to research and evaluate progression pathways and return on investment for the higher and further education, training, apprenticeship, employment and volunteering options open to you</p> <p>know how to make career enhancing plans and decisions including developing the resilience required to sustain them</p> <p>know how to prepare for, perform well and learn from participating in selection processes</p> <p>know how to develop and use strategies which will help you to deal with the challenges of managing your career transitions</p>	
--	---	--

# CAREERS CALENDAR 2021-22

	Year 7	Year 8	Year 9	Year 10	Year 11
<b>September</b>	Unifrog Logins	Guided Choices Support Session 6 (Wednesdays, Location TBC)	PSHE – MyChoice16	PSHE – Post-18 Intentions, Unifrog, MyChoice16	PSHE – MyChoice16
	Termly Careers Newsletter	Termly Careers Newsletter	Termly Careers Newsletter	Termly Careers Newsletter	Careers Interviews continue with Miss Norman E-Prospectus Application Support Session 6 (Mondays, Location TBC) Give out college Prospectuses <b>23/09 and 24/09</b> Progression Evening <b>27/09/2021</b>
<b>October</b>		Guided Choices Support Session 6 (Wednesdays, Location TBC)			Careers Interviews continue with Miss Norman E-Prospectus Application Support Session 6 (Mondays, Location TBC) College Open Events (emails sent to parents and in newsletter) Careers Fair (Ely Cathedral)
<b>November</b>	PSHE – Careers Intro, Unifrog Introduction, Enterprise, Charities Prep	Guided Choices Support Session 6 (Wednesdays, Location TBC)	PSHE – Unifrog, Charities Prep	PSHE – Managing Money	PSHE – MyChoice16
		PSHE – MyChoice16, Unifrog, Teamwork, Charities Prep			Careers Interviews continue with Miss Norman E-Prospectus Application Support Session 6 (Mondays, Location TBC) College Open Events (emails sent to parents and in newsletter)
<b>December</b>					Careers Interviews continue with Miss Norman

		Guided Choices Support Session 6 (Wednesdays, Location TBC)			Post-16 Application Deadline
January		Careers Interviews start with Miss Norman		Prep for Careers Interviews with Miss Norman	Careers Interviews continue with Miss Norman
				Work Experience Application Session 6 (Mondays, Location TBC)	Final post-16 application deadline - references
					Apprenticeships Assembly/Form Time
	Termly Careers Newsletter	Termly Careers Newsletter	Termly Careers Newsletter	Termly Careers Newsletter	Termly Careers Newsletter
February		Careers Interviews continue with Miss Norman		Careers Interviews start with Miss Norman	Careers Interviews continue with Miss Norman
				Work Experience Application Session 6 (Mondays, Location TBC)	
March	PSHE – Careers Week	PSHE – Careers Week	PSHE – Careers Week	Careers Interviews continue with Miss Norman	Careers Interviews continue with Miss Norman
		Careers Interviews continue with Miss Norman		Post-16 Intentions Forms	
		Guided Choices Deadline		Work Experience Application Session 6 (Mondays, Location TBC)	
	National Careers Week	National Careers Week	National Careers Week	National Careers Week	National Careers Week
April		Dragon's Den <b>27/04/21</b>		Careers Interviews continue with Miss Norman	Careers Interviews continue with Miss Norman
				Work Experience Application Session 6 (TBC)	
				Bishop Laney Speed Dating (TBC with AST)	
May	What's My Line? <b>11/05/2022</b>			Careers Interviews continue with Miss Norman	
				Work Experience Application Session 6 (TBC)	
	Termly Careers Newsletter	Termly Careers Newsletter	Termly Careers Newsletter	Termly Careers Newsletter	Termly Careers Newsletter

<b>June</b>		Work Shadowing (TBC)		Careers Interviews continue with Miss Norman	
				Work Experience Application Session 6 (TBC)	
<b>July</b>	PSHE - Unifrog	PSHE - Unifrog	PSHE - Unifrog	Careers Interviews continue with Miss Norman	
				Work Experience (TBC)	
				My Choice 16 Logins	
				Uni in a Day (TBC)	
<b>August</b>				PSHE – Post-16, Personal Statements	Miss Norman to attend results day

<b>GATSBY Benchmarks:</b>	<b>Key:</b>
1. A stable careers programme	
2. Learning from career and labour market information	
3. Addressing the needs of each pupil	
4. Linking curriculum learning to careers	
5. Encounters with employers or employees	
6. Experiences of workplaces	
7. Encounters with further and higher education	
8. Personal guidance	
PSHE Careers Lessons	