

Enrolment Form 2011-2012

Centre	Ely College
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Please complete the form below in **BLOCK CAPITALS**

Title	Mrs <input type="checkbox"/> Mr <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Other please state
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Surname		Forenames	
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Previous surname (if applicable)		Date of Birth	
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Address	
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	Postcode	
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Telephone:	Day		Evening		Mobile	
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(Please include area codes)

Email address		Current Employment Status	Employed	<input type="checkbox"/>	Not Employed	<input type="checkbox"/>
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Course Details - 1

Course Code (office use only)	Course Title		
Start Date	End Date	Total Hours	Fee
Location	Ely College/Forum	Day	Time

Course Details - 2

Course Code (Office use only)	Course Title		
Start Date	End Date	Total Hours	Fee
Location	Ely College/Forum	Day	Time

Have you been resident in EU for 3 years	Yes <input type="checkbox"/> No <input type="checkbox"/>	Normal country of residence	
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Difficulties/Disabilities

We are committed to supporting the requirements of people with disabilities. Do you have any difficulties or disabilities that may affect your learning or evacuation from the building in the case of an emergency?
 Yes No

You have the right not to disclose your disability but this may mean we will not be able to provide you with relevant support. Would you like:

further information about the range of support we can offer

us to contact you in confidence to discuss the support available

Previous Qualifications			
Entry Level/Below Level 1	<input type="checkbox"/>	Level 4 (e.g. NVQ4 or BTEC professional diplomas)	<input type="checkbox"/>
Level 1 (e.g NVQ1 or GCSEs grades D-G)	<input type="checkbox"/>	Level 5 or above (e.g. HNC, HND, Degree)	<input type="checkbox"/>
Full Level 2 (e.g. NVQ 2 or 5 GCSEs grades A-C)	<input type="checkbox"/>	Other qualification, level unknown	<input type="checkbox"/>
Full Level 3 (e.g. NVQ3 or 3 A Levels)	<input type="checkbox"/>	No Qualifications	<input type="checkbox"/>

Equality and Diversity (To help us monitor our Equality and Diversity please tick the appropriate box)		
Asian or Asian British Bangladeshi <input type="checkbox"/>	Black or Black British Caribbean <input type="checkbox"/>	Mixed White and Black African <input type="checkbox"/>
Asian or Asian British Indian <input type="checkbox"/>	Black or Black British Other <input type="checkbox"/>	Mixed White and Black Caribbean <input type="checkbox"/>
Asian or Asian British Pakistani <input type="checkbox"/>	Black or Black British African <input type="checkbox"/>	Mixed White and Asian <input type="checkbox"/>
Asian or British Asian Other <input type="checkbox"/>	Chinese <input type="checkbox"/>	Gypsy/Irish Traveller <input type="checkbox"/>
White Other <input type="checkbox"/>	Arab <input type="checkbox"/>	White Irish <input type="checkbox"/>
Mixed Other <input type="checkbox"/>	Any Other <input type="checkbox"/>	White British <input type="checkbox"/>
	Not Known/Not provided <input type="checkbox"/>	

Discounted Fee	You may be eligible for a discounted fee if you are in receipt of the following (proof of benefit is required):
	Employment Support Allowance (ESA) in the Work Related Activity Group <input type="checkbox"/>
	Job Seekers Allowance (including dependent of the recipient if joint) <input type="checkbox"/>
	Employer/Training Sponsor paying (please attach proof) <input type="checkbox"/>
	Other (please give reason) <input type="checkbox"/>

Where did you first hear about the college/course?

Information you provide on this enrolment form will be passed to the Skills Funding Agency (SFA) and the Learner Registration Service, both of which are registered under the Data Protection Act 1998. The Adult Learning Service may also use the information to send you publicity about its courses. Further information about data confidentiality is available on request from the Centre. Please tick this box if you do not wish to be contacted by the SFA or its partners in respect of surveys, research, courses or learning opportunities. Please tick

Declaration I certify that the information given is correct. I have read and agree to the terms and conditions shown to me. I have received guidance on my choice of course(s) and understand the costs, entry requirements, suitability and implications of the course(s) of study. Please tick

Signature:

Date:

Payment can be made by cheque or cash. Please make cheques payable to Ely College, unfortunately we cannot take card payments.

To secure your place on this course please return as soon as possible with your payment. If you do hear from us after this please assume you have a place on your course and come along on the start date. Due to the high number of enrolments we are unable to acknowledge receipt of enrolments.