



Introduction to Counselling Skills

Start Date	24 th April 2012	
Time	7-9pm	
Day of week	Tuesday	
Number of Weeks	10	
Venue	Ely College	
Full Course Fee	£87.00	
Concessionary Fee	£65.00	
Additional Course Cost (e.g. visits, materials, books, assessment fee, equipment)	none	
Course Level:	Mixed ability	*
	Pre Entry	
	Level 1	
	Level 2 - equivalent to GCSE or NVQ2	
	Level 3 Equivalent GCE A Level	
Any skills or qualifications needed for entry into the class	None	
Materials required for first class	Please bring yourself and a willingness to participate! A pen is useful, as is a folder for keeping handouts in but all other materials will be provided.	
Course description - Including aims & objectives		
This is a very basic introduction to counselling skills. It is designed to give you a broader understanding of the counselling environment and the counselling relationship. You will explore the impact of listening and non-listening; asking open rather than closed questions, and the use of reflective statements within a role-play counselling relationship. Some of these tools may well be useful in everyday life (but please note this is not a counsellor training course).		
Learning outcomes: Teaching learning methods used		
The course will be a mixture of demonstrations, discussions and interactive exercises		
How progress and success will be recorded		
Progress and success will be recorded by the individual and by the tutor.		
Any further next steps		
As stated, this course will not lead to a counselling qualification but information will be given about next steps.		
What else will you need to do	We ask all students to complete an enrolment form which asks for details required by the learning & skills	

	council & the county council and is a requirement of entry to the course. We ask for full payment prior to the course beginning.
What else do we ask of you	Please can you let us know if you have any attendance problems and if you are not able to attend the class.
How do we know if you are happy with your course	We will ask you to complete a course evaluation, giving us your feedback on the course, tutor & college. You are always welcome to feedback directly to us at any time during your course. We welcome feedback & comments to help us improve our services & courses.

Equalities Statement

"The County Council operates an Equality of Opportunity Policy. We will ensure that resources and equipment are accessible to all and make reasonable adjustments to ensure that all can access activities. If you have any specific needs which might affect your learning you are entitled to a confidential interview where we can look at the support you require. We believe that everyone is entitled to learn in an environment that is free from discriminatory behaviour so that we build a learning community based on mutual respect and trust."

Contact for further information

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