

Principal: Richard Spencer



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8th June 2017

To: Parents/Carers of Year 11 Students

Dear Parent/Carer

On Friday 16th June many students will be sitting one of their final examinations at 9.00am.

Immediately after this exam, we will be holding a short assembly to mark the end of timetabled lessons. This will take place in the assembly hall and will conclude by 10.50am, at which point Year 11 will be free to leave for the day. The LRC will remain open through the day for any students who wish to remain in school to revise.

Please note that lessons for Year 11 will cease from Friday 16th June, and students will not be expected to come into College unless they have a scheduled examination. Any students wishing to come into College after this time, should contact Mrs Mustill or their subject teacher. In some cases, students may be invited back to complete pieces of work or outstanding assessments. We will be writing to a number of students individually, to complete the ECDL qualification in ICT. This will count as an extra GCSE-equivalent qualification building on the ICT skills that the students have developed in their time at the school.

We are looking forward to formally celebrating Year 11 and their achievements at the Prom on 7th July at The Maltings. As a reminder, Prom runs from 7pm – 11pm and tickets are still on sale from the LRC.

GCSE Results Day – Student results will be available from the dining hall in the new building between **9.30am – 12.00pm on Thursday 24th August 2017**. If you are unable to collect your results in person, you may nominate a friend or relative to collect them on your behalf. You must give the nominated person a letter of permission signed by you. This letter needs to be given to me on results day.

Please note staff will be available at the College on the day to support students and answer any questions around 'next steps.' Students will be contacted at a later date with details of a presentation event in the Autumn term, where they will receive their formal certificates and have an opportunity to catch up with staff and friends.

Once again, many thanks for your support and co-operation with Year 11. They have conducted themselves in an exemplary fashion throughout the exam period.

Yours faithfully

A handwritten signature in black ink, appearing to read 'R Mustill', written in a cursive style.

Mrs R Mustill
Year 11 Achievement Lead

