

3rd February 2017

Dear Parent/Carer

I am writing to invite your son/daughter to attend our targeted GCSE Product Design support offer which will run on Wednesday 15th February of half term. The session will run from 9:30am -3:00pm, students need to bring their lunch/drinks with them.

Your son/daughter has been targeted as they are close to an identified grade boundary and we would like to ensure that, with some extra support, they are able to achieve a secure grade at the highest level possible.

We are opening the Technology department including the workshops and computer rooms for GCSE Product Design students to work on the practical part of their controlled assessment. The controlled assessment contributes to 60% of the GCSE qualification. In previous years, students have valued the opportunity to spend a longer block on time on their practical and make considerable progress.

I would also like to draw your attention to the fact that students can boost their own performance, in the practical element of the course, by ensuring they are participating in the catch up sessions which are delivered on a Monday and Wednesday after school 3:00-4:15pm.

I recommend all students revise and complete outstanding elements of the controlled assessment out of lessons ahead their final deadline date which is Friday 31st March 2017, to ensure they are fully prepared for the exam at the end of the course and achieve the best outcomes possible.

If you have any questions please do not hesitate to contact me on vcollin@elycollege.co.uk

Yours faithfully



Miss V Collin
Subject Leader for Technology