



23<sup>rd</sup> May 2018

Dear Parent/Carer

## German Exchange

Thank you very much indeed for your kind and generous hospitality and for providing a comfortable and welcoming home to our exchange visitors in June. Very special thanks must be extended to those families who have opened their homes to more than one student. Our guests are very excited indeed about their visit to Ely, and I am sure that they will have a wonderful time, thanks to your enthusiasm and kindness.

As a way of saying thank you to our own students and also to allow them some time with the visiting group, I have arranged for them to accompany the group to Cambridge for the day and take part in a range of activities with the guests.

The trip to Cambridge will take place on Thursday 7<sup>th</sup> June and we will all travel there by train. We will, together with our guests, have a formal guided tour of the city to include a visit to Kings College and will then all enjoy a guided punting experience on The Backs. After a picnic lunch we will all head to Cambridge Arts Theatre for the afternoon performance of A Midsummer Night's Dream and then return back to Ely by train.

We are very fortunate in that the school has generously paid for all the theatre tickets for all guests and visiting students. Despite this, we would still ask for a voluntary contribution towards the remainder of the costs of £35.00 which covers our share of the guided tour, the punting, transport by train and bus and insurance and other associated costs. This payment can be made by cheque (payable to Ely College) or online via Wisepay.

If your child is in receipt of Pupil Premium funds, then you may be eligible for some of this sum to be covered by those funds. If you wish to apply for your child's Pupil Premium funds to be used in this way, please tick the box on the reply slip. I will then contact you to explain the next step in the process.

On the day, we will meet at school at 8.30am and then walk down as a group to the train station with a view to getting a train to Cambridge shortly after 9am. Once in Cambridge we will take the bus into the city to meet the tour group.

After the performance – which we expect to finish by around 4pm - we will take the bus back to the train station and then get the bus back to Ely. Depending on traffic getting back to the station and then trains back to Ely, we would expect to be back in Ely at the train station by 5.00pm at the latest. If your child and guest(s) are not able to walk home, please ensure that you can make arrangements to collect them.

Students and guests will need a packed lunch for the day or alternatively some money to buy something to eat and drink once in Cambridge.

As our guests will not be in school uniform, our students have been granted special permission to not wear school uniform for this trip. Despite this, students need to ensure that they are dressed smartly and suitably for the activities and the weather and that they wear sensible footwear for walking, such as trainers. Please bear in mind that we will be touring Kings College and entering the chapel and students and guests will be expected to be dressed appropriately for this.

There are 12 places available on this excursion so as to allow each Ely College student who is hosting a guest to take part.



Please complete and return as soon as possible the attached reply slip to Ms O'Reilly-Turner if you would like your child to take part.

Thank you very much once again for your assistance and generosity. This promises to be a fun day out with our guests and we hope that all those taking part will benefit greatly from the activities.

Yours faithfully

*J. O'Reilly-Turner*

Ms J O'Reilly-Turner  
Teacher of German



**To: Finance Office – German Exchange - Ms J O'Reilly-Turner**

Name of student \_\_\_\_\_ Form group \_\_\_\_\_

- I give permission for my child to take part in the day trip to Cambridge with the visiting exchange group and to join the various planned activities including guided tour and theatre performance.
- I also give permission for my child to join the punting tour.
- My child can/cannot swim 50m unaided.
- My child and our guest(s) have permission to walk home unsupervised from Ely Train Station upon our return at approx. 5.00pm.
- I enclose a voluntary contribution of £\_\_\_\_\_ towards the cost of my child's place.
- My child is in receipt of Pupil Premium funds and I would like to apply for these to be used to pay some of my child's place on this trip.

My child has the following medical conditions/allergies:

**Emergency contact in case of incident:**

Name:

Relationship to child:

Telephone number 1:

Telephone number 2:

Email address:

Address including postcode:

**Alternative emergency contact:**

Name:

Relationship to child:

Telephone number 1:

Telephone number 2:

Email address:

Address including postcode: