

30th January 2018

Dear Parent/Carer

European Christmas Market Trip

The Languages Department is pleased to be able to offer an exciting opportunity for your son/daughter to visit Lille Christmas Market. This is an excellent chance for students to experience European culture first-hand.

The trip will leave the college on the morning of **Saturday 24th November 2018** and return on **Sunday 25th November 2018**. We will travel to France by coach and ferry. The trip will include a visit to Lille Christmas Market, as well as tours of a French bakery and a chocolate factory. Students will stay at Château d'Eblinghem, where they will be served a five course Christmas dinner on Saturday evening and a French breakfast on Sunday morning. They will also be given an opportunity to take part in a variety of games and activities on Saturday evening. Accommodation, transport, visits, dinner and breakfast are included in the cost of the trip, which is **£155** per student. Students will need to bring a packed lunch on Saturday and we would recommend that students bring a minimum of 10 euros so they can purchase food at the Christmas market on Sunday. If your child is eligible for pupil premium grant support and you would like to access some of this funding towards this trip, then please indicate below.

Please note that there are only **40** student places available and, therefore, seats will be allocated on a 'first come first served' basis. We reserve the right to withdraw any student involved in any disciplinary procedure before the trip and we will be unable to refund any money paid.

To secure a place for your child on this trip, please complete the attached consent form and return it to the Finance Office, clearly marked with your child's name, House, Form and the name of the trip by **Friday 9th February 2018**. An initial non-refundable deposit of £75.00 is required by **Friday 9th February**. A final payment of £80.00 is required by **Thursday 29th March**. Interim payments can be made between the dates outlined above, to ease financial burdens. We would like you to make these payments online via the Ely College website if at all possible, as this will greatly assist in saving time and the cost of administration. All parents/carers already have a login to this system, but if you need a reminder or guidance please contact the Finance Department via email: finance@elycollege.co.uk Your support in this matter is much appreciated. If a cash/cheque payment is more convenient, please make cheques payable to: Ely College.

I hope that your child will be able to join us on this exciting trip to France. I will send further detailed information to those who are interested in time, but please note that **each student intending to travel will require their own passport**.

If you have any questions or concerns regarding this trip please contact me directly via my College email: tlangard@elycollege.co.uk

Yours faithfully



Miss T Langard
Teacher of Modern Foreign Languages



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To: **Finance Office - EUROPEAN CHRISTMAS MARKET TRIP 2018**

Student: _____ (Please print) Form: _____

- I have made payment online.
- I enclose a payment of £..... (cheques payable to: Ely College)
- My child is eligible for Pupil Premium Grant support and I would like to access some of this funding towards the trip.

Student Mobile Number: _____

Emergency Contact Name: _____
(Please print)

Emergency Contact Number(s): _____

Please complete all sections including n/a if not appropriate.

Does your son/daughter have any allergies/medical condition which may impact on this trip? Yes/No

Please detail below if they do:

Does your son/daughter have any special dietary requirements, e.g. vegetarian, etc? Yes/No

Please detail below if they do:

Signature of Parent/Carer: _____ Date: _____

Name of Parent/Carer: _____
(Please print)

Please place this completed form, together with your payment if applicable, in an envelope before returning it to the FINANCE OFFICE. Please write *European Trip* together with your child's name and Form on the envelope.

