

Principal: Richard Spencer

28th September 2017



ELY COLLEGE

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Dear Parent/Carer

Trip to France

The Languages Department is pleased to be able to offer an exciting opportunity for your son/daughter to visit the Opal Coast, in the North of France, as part of his/her French studies. This is an excellent chance for students to experience French culture first-hand and for pupils to put language learned in the classroom to authentic use.

The trip will leave the college on the morning of **Tuesday 29th May 2018** and return on **Thursday 31st May 2018**. We will travel to France by coach and ferry. The trip will include day trips to Lille and Boulogne-sur-Mer, as well as visits to a French bakery and a chocolate factory where students will have the opportunity to take part in a chocolate making workshop. Students will stay at Château d'Ebblinghem on a full board basis and will take part in two enrichment classes at the Château, as well as a variety of games and activities such as *crêpe* making and cheese tasting. All meals (except for en route meals), transport, visits and excursions are included in the cost of the trip.

Please note that there are only **40** student places available and, therefore, seats will be allocated on a first come first served basis. We reserve the right to withdraw any student involved in any disciplinary procedure before the trip and we will be unable to refund any money paid.

To secure a place for your child on this trip, please complete the attached consent form and return it to the Finance Office, clearly marked with your child's name, House, Form and the name of the trip by **Friday 13th October**. An initial non-refundable deposit of £65.00 is required by **Friday 13th October**. A further payment of £90.00 is required by **Friday 8th December**, followed by a final payment of £124 by **Friday 23rd February 2018**. Interim payments can be made between the dates outlined above. We would like you to make these payments online via the Ely College website if at all possible, as this will greatly assist in saving time and the cost of administration. All parents/carers already have a login to this system, but if you need a reminder or guidance please contact the Finance Department via email: finance@elycollege.co.uk. Your support in this matter is much appreciated. If a cash/cheque payment is more convenient, please make cheques payable to: Ely College.

I hope that your child will be able to join us on this exciting trip to France. I will send further detailed information to those who are interested in time, but please note that **each student intending to travel will require his or her own passport**.

If you have any questions or concerns regarding this trip please contact me directly via my College email:

tlangard@elycollege.co.uk

Yours faithfully

T. Langard

Miss T Langard

Teacher of Modern Foreign Languages



CONSENT FORM

Student: _____ Form: _____
(Please print)

- I have made payment online.
- I enclose a payment of £..... (cheques payable to: Ely College)

If you qualify for Pupil Premium Grant support and would like to use some of your funding to pay for all or part of this trip, please tick the box below. Please note that this funding is personalised, tracked and limited per pupil, and you may wish to consider how the funding has been allocated across the year. For further details please contact Mrs Kay, the College’s Pupil Premium Co-ordinator on skay@elycollege.co.uk

Student Mobile Number: _____

Emergency Contact Name: _____
(Please print)

Emergency Contact Number(s): _____

Please complete all sections below:

Does your son/daughter have any allergies/medical condition which may impact on this trip? Yes/No

Please detail below if they do:

(Please tick box **ONLY** if packed lunch required)

My son/daughter is entitled to free school meals and will require a packed lunch.

Does your son/daughter have any special dietary requirements, e.g. vegetarian, etc? Yes/No

Please detail below if they do:

Signature of Parent/Carer: _____ Date: _____

Name of Parent/Carer: _____
(Please print)

Please place this completed form, together with your payment if applicable, in an envelope before returning it to the FINANCE OFFICE. Please write Trip to France together with your son's/daughter's name and Form on the envelope.